

## LUPPITT NEIGHBOURHOOD PLAN STEERING GROUP

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### MINUTES OF MEETING HELD ON THURSDAY, 15 JANUARY 2015 AT 7.30 PM IN LUPPITT VILLAGE HALL

Present: Gavin Brake, David Barlow, Stephen Berry, Kathy Crabb, Derek Hooper, Tom Nancarrow, Brian Pulman, Stephen Smith, John Thorne, Rosalind Buxton (Clerk)

Apologies: Adam Crabb, Paul Prettejohn

ITEM	ACTION
<p><b>1. Apologies</b></p> <p>Apologies were received as above.</p>	
<p><b>2. Minutes of previous meeting</b></p> <p>Brian Pulman proposed that the Minutes of the meeting held on Thursday, 20 November 2014, be accepted as a true record of the meeting. This was seconded by David Barlow – all in favour.</p>	
<p><b>3. Presentation of draft plan and set of policies for consideration</b></p> <p>As agreed at our last meeting, Paul Weston (consultant) had prepared a draft set of policies. The policies are based on the draft objectives presented at the launch events on 6 and 7 November 2014.</p> <p>Gavin had gone through the policies and had made some initial alterations. All the policies together with Gavin's alterations were then discussed in detail by the Steering Group. It was felt that policy 7 <b>New Farm Buildings</b> needed to be re-worded and that clarification was needed for the Local Plan H4 and H5 policies. Policy 11 appeared to duplicate policy 6 and could probably be deleted. Gavin undertook to go back to Paul with the amended policies for his comments.</p> <p>John Thorne thanked Gavin on behalf of the group for the time he has spent going through the policies.</p>	Gavin
<p><b>4. Update on personalisation of Neighbourhood Plan template, consultation statement and results of letter to EDDC regarding Strategic Environmental Assessment</b></p> <p>A letter had been sent to EDDC giving details of the Aims and Objectives in Luppitt's Neighbourhood Plan with a request for an opinion on whether it would be necessary to carry out a Strategic Environmental Assessment (SEA) and/or a Habitat Regulations Assessment (HRA). EDDC have issued an initial screening report indicating that the Luppitt Neighbourhood Plan does not require an SEA or an HRA. This is subject to responses from certain statutory bodies which are expected by 21 January 2015.</p> <p>Rosalind has made a start on completing the information required for the Consultation Statement and Basic Conditions Statement. She read out a summary she has produced giving details of the launch and consultation events held, and the questionnaire analysis report received.</p>	

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<p><b>5. Update on Sustainability Appraisal Workshop</b></p> <p>Tom, together with John and Rosalind, had attended a workshop at Colliton Barton Training Centre in November. Tom described what had been covered in the workshop and explained that, in essence, every policy in the Neighbourhood Plan must be measured against a set of criteria. As it stands, there are over 20 policies so it will be a tedious and time consuming exercise.</p> <p>It was agreed to leave this until after the draft policies had been finalised.</p>	
<p><b>6. Next Steps</b></p> <p>It was agreed that the next meeting will be <b>Thursday, 26 February 2015 at 7.30 pm.</b></p>	