

Bank reconciliation – pro forma

Name of smaller authority: LUPPITT PARISH COUNCIL

County area (local councils and parish meetings only): DEVON

Financial year ending 31 March 2021

Prepared by Rosalind Buxton, Parish Clerk and Responsible Financial Officer

Date 01/06/2021

Balance per bank statements as at 31 March 2021:	£	£
Co-Operative Bank		9,096.02
		<hr/>
Petty cash float (if applicable) – NO PETTY CASH FLOAT		
Less: any un-presented cheques at 31 March 2021		
Cheque no 500583	(50.00)	
500584	(55.00)	
500585	(40.00)	
		<hr/>
		(145.00)
Add: any un-banked cash at 31 March 2020		
		<hr/>
Net balances as at 31 March 2021 (Box 8)		<u>8,951.02</u>

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening Balance 1 April 2020 (Prior year Box 8)	9,486.56
Add: Receipts in the year	16,364.24
Less: Payments in the year	16,899.78
	<hr/>
Closing balance per cash book [receipts and payments book] as at 31 March 2021 (must equal net balances above – Box 8)	<u>8,951.02</u>