

LUPPITT NEIGHBOURHOOD PLAN STEERING GROUP

MINUTES OF A MEETING OF THE LUPPITT NEIGHBOURHOOD PLAN STEERING GROUP HELD ON WEDNESDAY, 2 MAY 2018 AT 7.30 PM IN LUPPITT VILLAGE HALL

Present: See attached attendance list

ITEM	ACTION
<p>1. Apologies</p> <p>Apologies were received from John Thorne, Amian Fry, Paul Pulman and Michele Turner.</p>	
<p>2. Minutes of previous meeting</p> <p>Gavin Brake took the chair as Vice-Chair and began by welcoming everyone to the meeting. He thanked Roger Hicks for all the work he has put in towards producing the first Consultation Draft. Gavin explained that all those present will automatically become members of the Steering Group.</p> <p>The Minutes of the last meeting of the Steering Group held on Tuesday, 4 August 2015 were accepted as a true record of that meeting – proposed by Roger Hicks, seconded by Rosalind Buxton</p>	
<p>3. Terms of Reference</p> <p>The wording of the Terms of Reference has been amended to reflect the greater community participation in the process of producing Luppitt's Neighbourhood Plan. The new wording had been agreed at the Parish Council meeting on Tuesday, 1 May 2018. Every member of the committee will be sent a copy for information.</p>	Rosalind
<p>4. Election of Chairman</p> <p>The current Chair, John Thorne, had indicated that he felt it sensible for him to stand down as he would be away at a crucial time in the Neighbourhood Plan process. Christine Ryder proposed that Roger Hicks should be elected as Chair, this was seconded by Robin Turner with all in favour. Roger then took the chair for the rest of the meeting.</p> <p>All those present then introduced themselves giving details of their background and any particular skills they had.</p>	
<p>5. New Committee Members</p> <p>As Gavin had already explained, everyone attending the meeting automatically becomes a member of the Steering Group. One or two people (Nigel Hurst and Mark Hickman) said they had come along to learn more about the process of producing a plan and at this point were reserving their judgement on whether or not a Neighbourhood Plan was necessary for Luppitt. Vanessa Nancarrow described herself as a "critical friend" and Roger welcomed this saying that he expects some of the proposals to be questioned and challenged. Some commented that they would not like to see Luppitt become subject to unwanted development or changed in a major way. Gavin pointed out that the Neighbourhood Plan is driven by a wish to protect the character of Luppitt where people are happy living.</p>	See amended wording in Minutes of meeting held on 30 May 2018

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<p>Steve Smith made the point that those who live in Wick and Beacon often feel excluded when Luppitt is referred to and it was agreed it would be a good idea to refer to Luppitt parish and so encapsulate the hamlets.</p>	
<p>6. Overview of the present situation and the way forward</p> <p>It was agreed that it is essential to find a way of encouraging young people to stay in the area and providing them with facilities (housing, etc) that would allow them to do so. If this is not achieved, Luppitt parish will have an increasingly aged population.</p> <p>Luppitt parish is designated as unsustainable by East Devon District Council because of its lack of local facilities.</p>	
<p>7. Small Working Groups and Meeting Dates</p> <p>Roger was keen to set up seven working groups to consider the following:</p> <ul style="list-style-type: none"> • Balanced Community • Natural Environment • Built and Historic Environment • New Development • Climate Change • Community Projects • Consultation Process <p>Everyone then had the opportunity to put their names forward for their chosen group. A list of the groups with their participants will be issued.</p> <p>At this point, Roger only wants people to read and familiarise themselves with that section of the Neighbourhood Plan that is relevant to each group. Each group can meet informally and come back to the next meeting with comments and suggestions.</p> <p>It was agreed to meet in the Village Hall monthly for the next six months. Rosalind will book the Village Hall and advise all members of the meeting dates.</p>	<p>Rosalind</p> <p>All</p> <p>Rosalind</p>
<p>8. Election of Vice-Chair</p> <p>Gavin said that he thought it would be preferable for someone from the community to be Vice-Chair rather than a Parish Councillor as in this way the Neighbourhood Plan would be strongly community-led. Vanessa proposed Sarah Gordon, this was seconded by Gavin with all in favour.</p> <p>The meeting closed at 9.40 pm.</p>	

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LIST OF ATTENDEES:

Richard Appleton
Steve Berry
Gavin Brake
Rosalind Buxton
Nigel Goode
Sarah Gordon
Mark and Sue Hickman
Roger Hicks
Barry Hooper
Nigel Hurst
Annie Laing
Vanessa Nancarrow
Danek Piechowiak
Pearl Pulman
Tracey Rosewell
Graham Russell
Christine Ryder
Steve Smith
Andrew Tucker
Robin Turner