

LUPPITT PARISH COUNCIL

Chair:

Mrs Michele Turner
Mount Stephen Farm
Luppitt, Honiton
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Clerk:

Mrs Rosalind Buxton
Courtmoor Farm
Upottery, Honiton
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Wednesday, 30 April 2025

To all members of the Parish Council – Cllrs Michele Turner (Chair), Martin Summers (Vice-Chair), Lindsay Hill, Charles Murray, Paul Prettejohn, Brian Pulman, Andrew Tucker, Susan Tucker

You are hereby summoned to attend the **Annual General Meeting** of **Luppitt Parish Council** at Luppitt Village Hall on **Tuesday, 6 May 2025, at 8 pm** for the purpose of transacting the following business. **Members of the public and press are invited.**

AGENDA

- 1.1 Appointment of Chair and Vice-Chair**
- 1.2 Appointment of Planning Committee, Parish Maintenance Committee, Tree Warden, Road Warden, Snow Warden and P3 Co-Ordinator**
- 1.3 Receive the Chair's Declaration of Acceptance of Office**
- 1.4 Receive apologies for absence**
- 1.5 Minutes of Parish Council meeting held on Tuesday, 1 April 2025**
- 1.6 Declaration of Interest**

Reminder to members:

You must declare any personal or prejudicial interests at the start of the meeting. Please ensure that you say the reason for your interest as this has to be included in the minutes. You must leave the room if your interest is prejudicial.

2.0 PLANNING

2.1 Applications (for comment, support or objection)

- 2.1.1 25/0657/LBC – Shelves Cottage, Luppitt, EX14 4SN – Remove internal wall between kitchen and dining room and replace 1 no external door on west elevation and 1 no external door on south elevation**

2.2 Decisions

2.3 REPORTS

2.3.1 Ward Councillor(s)

2.3.2 County Councillor

3.0 HIGHWAYS AND TRAFFIC

3.1 Parish Highways programme – update on Items to Report

3.2 Parish Maintenance

3.2.1 Road Signs

4.0 FOOTPATHS AND BRIDLEWAYS

4.1 Bridge at Otter Falls

5.0 ENVIRONMENT/COMMUNITY FACILITIES

5.1 Inspection Reports of both play areas

5.2 Arrangements for 80th Anniversary of VE Day – Thursday, 8 May 2025

5.3 Village Hall lighting (Cllr Summers)

6.0 FINANCE AND ADMINISTRATION

6.1			£
	Receipts		
	Account balances at end March	P3 balance	833.28
		Luppitt Parish Council	8,549.16
6.2	Payments by online banking for approval	RoSPA – play area inspections	192.00
		Devon Association of Local Councils	209.30

6.3 Quarterly Check – internal financial controls

6.4 Annual Audit

6.5 Email addresses for Parish Councillors and clerk

6.6 Correspondence

7.0 CHAIRMAN'S DISCRETION

8.0 QUESTIONS FROM THE PUBLIC

Dates for next meetings to be held in Luppitt Village Hall at 8 pm:

Tuesday, 3 June 2025

Tuesday, 1 July 2025

Tuesday, 5 August 2025

Rosalind Buxton

Rosalind Buxton
Clerk to the Council