

**Minutes of a meeting of Luppitt Parish Council held in the Village Hall  
on Tuesday, 1 July 2025 at 8 pm**

**Present:** Cllrs Michele Turner (Chair), Martin Summers (Vice-Chair), Brian Pulman, Andrew Tucker, Susan Tucker, Yehudi Levine (EDDC),  
**In attendance:** Rosalind Buxton (Parish Clerk)  
**Apologies:** Cllrs Lindsay Hill, Charles Murray, Colin Brown (EDDC) and Cathy Connor (DCC)

---

**1.1 Receive apologies for absence**

Apologies were received as above.

**1.2 Minutes of previous meeting**

The Minutes of the meeting held on Tuesday, 3 June 2025, were unanimously agreed and signed as a correct record of that meeting (proposed by Cllr Pulman and seconded by Cllr Susan Tucker ).

**1.3 Declaration of Interest**

There were no declarations of interest.

**2.0 PLANNING**

**2.1 Applications (for comment, support or objection)**

**2.1.1 25/0712/LBC – Little Thatch, Beacon, EX14 4TT – replacement windows**

The Parish Council has no objection to this planning application.

**2.1.2 Appeal APP/U1105/A/25/3367089 – Blackenfields Farm, Luppitt, EX14 4UB – erection of a general purpose agricultural building**

The details of the appeal were noted.

**2.1.3 Decisions**

There were no decisions.

**2.2 REPORTS**

**2.2.1 Ward Councillor**

Cllr Levine had nothing to report. The reorganisation of Local Government and how it will affect East Devon continues to have an impact on staff morale.

**2.2.2 County Councillor**

Cllr Connor had sent a report in her absence which the clerk will forward to Parish Councillors.

**3.0 HIGHWAYS AND TRAFFIC**

**3.1 Parish Highways programme - the clerk has reported the following items to Highways:**

- Hillend – serious road deterioration
- Pothole by well above Antelope Cottage
- Below Messhayes – serious road deterioration

**3.2 Parish Maintenance**

No items to report.

**4.0 FOOTPATHS AND BRIDLEWAYS**

**4.1 Bridge at Otter Falls**

Cllr Tucker has made an excellent job of repairing the bridge at Otter Falls. The clerk has sent a photo of the completed work to the Public Rights of Way Officer at Devon County Council who has agreed to a grant to cover the work.

**4.2 Enhancement of existing footpaths – Luppitt Landscape Recovery**

As agreed, the clerk has passed on the request for input to the three Footpath Wardens for their attention.

**5.0 ENVIRONMENT/COMMUNITY FACILITIES****5.1 VE Day Event**

- Permission to hold the event on Hartridge as in previous years was refused at the Commoners' AGM. Cllr Tucker would like it to be minuted that that decision should be considered null and void because the proposer of the motion had not registered their rights as a Commoner with Devon County Council and they were not, therefore, an active Commoner and in a position to put forward a motion.
- The clerk is waiting for an up-to-date bank statement before finalising the figures.

**5.2 Annual Parish Meeting**

There was some discussion about the general lack of interest in the Annual Parish Meeting. Attendance is very poor even when speakers have been arranged in the past. The clerk advised that Woodbury Parish Council is being cited by Devon Association of Local Councils (DALC) as a Parish Council that is managing to reverse the trend of poor attendance. It was agreed to give further thought to this when the Annual Parish Meeting is being arranged next year.

**6.0 FINANCE AND ADMINISTRATION**

The following payments were authorised at the meeting. The clerk updated the figures as follows:

6.1	Receipts	None	£
	Account balances at last statement	P3 balance	363.88
	As per bank reconciliation end June	Luppitt Parish Council	8,005.35
6.2	Payments by online banking, card or cheque for approval and signing	TRIP (S137 donation)	55.00
		Luppitt Village Hall	30.00
		A R Tucker Ltd (from Footpath account)	66.00
		A R Tucker Ltd	712.80
		Clerk's remuneration (April, May, June)	1,554.72
		Clerk's expenses	154.04
		HMRC PAYE	65.60
		Employer NI contribution	55.55

**6.3 Financial Regulations**

The clerk has revised the Financial Regulations in line with NALC's model template and has sent them to Cllrs Turner and Murray for consideration and comments. They will be put before the full Parish Council for agreement at next month's meeting.

**6.4 Clerk's email address**

The clerk has a new email address to comply with Government regulations going forward – [clerk@luppittparish.gov.uk](mailto:clerk@luppittparish.gov.uk).

**6.5 Remote attendance at meetings**

The clerk advised that the Government is going to bring forward legislation to allow remote meetings of councils and proxy voting.

**6.6 Correspondence**

There was no correspondence.

**7.0 CHAIRMAN'S DISCRETION**

There were no items.

**8.0 QUESTIONS FROM THE PUBLIC**

There were no questions and the meeting closed at 8.55 pm.

**Dates for next meetings to be held in Luppitt Village Hall at 8 pm:**

**Tuesday, 5 August 2025**

**Tuesday, 2 September 2025**

**Tuesday, 7 October 2025**