

**Minutes of a meeting of Luppitt Parish Council held in the Village Hall
on Tuesday, 5 August 2025 at 8 pm**

Present: Cllrs Michele Turner (Chair), Charles Murray, Paul Prettejohn, Brian Pulman, Andrew Tucker, Susan Tucker and Yehudi Levine (EDDC)

In attendance: Rosalind Buxton (Parish Clerk)

Apologies: Cllrs Martin Summers, Lindsay Hill, Colin Brown (EDDC) and Cathy Connor (DCC)

1.1 Receive apologies for absence

Apologies were received as above.

1.2 Minutes of previous meeting

The Minutes of the meeting held on Tuesday, 1 July 2025, were unanimously agreed and signed as a correct record of that meeting (proposed by Cllr Andrew Tucker and seconded by Cllr Pulman).

1.3 Declaration of Interest

There were no declarations of interest.

2.0 PLANNING

2.1 Applications (for comment, support or objection)

2.1.1 There were no applications.

2.2 Decisions

2.2.1 25/0840/LBC – Antelope Cottage, Luppitt, EX14 4SN – approval

2.2.2 25/0950/FUL – Pulmans Farm, Beacon, EX14 4TX – refusal

2.3 REPORTS

2.3.1 Ward Councillor

Cllr Levine reported that 11 Local Authorities in Devon have joined together to write to the Secretary of State to say they would like a mayor for Devon, the new authority to be called the South West Peninsula Mayoral Authority. Plymouth, where there was a recent referendum which voted against a mayor, is one of the Local Authorities involved.

2.3.2 East Devon online survey on Local Government reorganisation

Cllr Turner and the clerk will liaise to consider completion of the online survey on behalf of the Parish Council.

2.3.3 County Councillor

Cllr Connor had sent a report which the clerk will forward to Parish Councillors.

3.0 HIGHWAYS AND TRAFFIC

3.1 Parish Highways programme - update on Items to Report as follows:

The clerk had reported serious road deterioration at Hillend, Messhayes and above Antelope Cottage. In all cases, Devon Highways advised that the damage did not meet their criteria for repair.

3.2 Parish Maintenance

In answer to her query, the clerk had been advised by the Neighbourhood Highways Officer that there is no availability for a lengthsman to come to Luppitt. The Neighbourhood Highways Officer reiterated the current advice that landowners are responsible for ditches, hedges and trees on and adjoining their land. It was agreed that this message from Devon Highways should be strictly reinforced by the Parish Council and this will be reflected in the Parish Council's decisions going forward. Cllr Turner will arrange for information regarding landowners' responsibilities to go in the next edition of the Luppitt Packet.

4.0 FOOTPATHS AND BRIDLEWAYS**4.1 Bridge at Otter Falls**

The clerk is awaiting receipt of the grant from Devon County Council towards the cost of the work carried out by Cllr Andrew Tucker.

4.2 Pedestrian Gate

Fencing is being improved on footpath 14 between Hillend and the Brewery. Cllr Andrew Tucker reported that a pedestrian gate will be needed where the footpath crosses this area.

4.3 Landscape Recovery Footpath opportunity

Cllr Susan Tucker had spoken to the Blended Finance and Business Development Adviser at the Luppitt Landscape Partnership regarding the footpath opportunity possibility. The clerk will respond.

5.0 ENVIRONMENT/COMMUNITY FACILITIES**5.1 Presentation by the Luppitt Landscape Partnership**

Cllr Turner had received an offer from Gavin Saunders of the Luppitt Landscape Partnership to give a presentation to the Parish Council on progress to date. This was felt to be a good idea and Cllr Turner will invite Gavin to the September meeting.

5.2 Defibrillators

The clerk has spoken at length to WEL Medical regarding the defibrillator batteries and has established that they do not need to be replaced at the moment. They are part of the clerk's regular two-weekly checks.

5.3 VE Day Event final figures

The clerk has finalised the food and drink figures now that up-to-date statements have been received. There was a nett profit of £77.91. The clerk will circulate the figures to the Parish Councillors.

6.0 FINANCE AND ADMINISTRATION

The following payments were authorised at the meeting. The clerk updated the figures as follows:

6.1	Receipts	VAT repayment	£ 1,203.97
		M R Turner (VE Day event	15.60
	Account balances at last statement	P3 balance	308.88
	As per bank reconciliation end July	Luppitt Parish Council	6,586.21
6.2	Payments by online banking, card or cheque for approval and signing	Devon Communities Together	50.00
		A R Tucker (footpath repair to be funded from P3 grant)	1,077.60

6.3 Quarterly Check – internal financial controls

Cllr Murray has checked the cash book and reconciliation for the quarter ended 30 June 2025 and confirmed that all is correct.

6.4 Financial Regulations

Cllrs Turner and Murray have checked the amended Financial Regulations and recommended that these should be accepted. The clerk will arrange for the amended Financial Regulations to be sent to all Parish Councillors and to be uploaded to the website.

6.5 Councillor email addresses

Cllrs Turner and Murray have agreed to have new email addresses @ gov.uk. The clerk will speak to Cllr Summers.

6.6 Correspondence

- The clerk will forward an email from East Devon regarding a parish scheme of allowances which will be discussed at the next meeting.
- A letter from the South Western Ambulance Charity was noted.
- An email from the Eastern Vaccination Service was noted. The clerk will forward to Cllr Turner for insertion in the Luppitt Packet.

7.0 CHAIRMAN'S DISCRETION

There were no items.

8.0 QUESTIONS FROM THE PUBLIC

There were no questions and the meeting closed at 9.15 pm.

Dates for next meetings to be held in Luppitt Village Hall at 8 pm:

Tuesday, 2 September 2025

Tuesday, 7 October 2025

Tuesday, 4 November 2025

Tuesday, 2 December 2025