

**Minutes of a meeting of Luppitt Parish Council held in the Village Hall
on Tuesday, 2 June 2026 at 8 pm**

Present: Cllrs Michele Turner (Chair), Eric Clapp, Paul Prettejohn, Brian Pulman, Andrew Tucker, Susan Tucker, Colin Brown (EDDC) and 2 members of the public

In attendance: Rosalind Buxton (Parish Clerk)

Apologies: Cllrs Martin Summers, Charles Murray, Yehudi Levine (EDDC) and Cathy Connor (DCC)

1.1 Receive apologies for absence

Apologies were received as above.

1.2 Minutes of previous meeting

The Minutes of the meeting held on Tuesday, 5 May 2026, were unanimously agreed and signed as a correct record of that meeting (proposed by Cllr Andrew Tucker and seconded by Cllr Prettejohn).

1.3 Declaration of Interest

Cllr Andrew Tucker declared an interest in item 26/1054/PDR as he has carried out work for the applicant. Cllr Susan Tucker also declared an interest as she and her husband rent a small amount of grass keep from the applicant.

1.4 Changes regarding publication of home addresses

The clerk read out an email from EDDC advising that there is now a clear requirement that a councillor's home address must not be disclosed on the authority's public register unless the councillor has expressly requested otherwise. None of the Parish Councillors wished to opt in to keeping their home address public and the clerk will advise EDDC accordingly.

2.0 PLANNING

2.1 Applications (for comment, support or objection)

2.1.1 26/0849/FUL and 26/0850/LBC – Pulmans Farm, Beacon, EX14 4TX – removal of single storey extension to be replaced with a smaller single storey extension on south east elevation

The Parish Council has no objection to this planning application, providing that it meets Listed Buildings approval, as it was felt that the plans for the new extension are an improvement on what has been there in the past.

2.1.2 26/1054/PDR – Agricultural building near Higher Wick Farm, Wick, EX14 4TY – notification for prior approval of conversion of agricultural buildings to hotel use (use class C1)

This application had been received after the Agenda had been issued. This is not a planning application. The presumption is that this development can proceed without requiring planning permission. There was a general discussion on Permitted Development Rights. It was felt that there were very few details provided regarding the proposed hotel. Concern was expressed over the additional vehicles there would be although Cllrs Andrew Tucker and Susan Tucker made the point that a working farm can involve several vehicle journeys a day. Cllr Brown thought that comments had to be submitted within a week, whereas the clerk understood that there would be the normal 23 days to respond. The clerk will clarify with Planning as a matter of urgency. The clerk will draw up a draft response to be discussed and agreed before submission to EDDC.

2.1.3 Decisions

There were no decisions.

2.2 REPORTS

2.2.1 Ward Councillor

Cllr Brown had nothing to report as he has been in the middle of a house move. He hopes to have more to report at the next meeting. Cllr Levine was on holiday.

2.2.2 County Councillor

The clerk will forward Cllr Connor’s June report to Parish Councillors. It was agreed that the clerk should invite Cllr Connor to the next meeting as the information on Highways contained in her monthly report does not match the Parish Council’s experience.

3.0 HIGHWAYS AND TRAFFIC

3.1 Parish Highways programme - update on Items to Report as follows:

- Cllr Andrew Tucker reported that road repairs have been carried out at Hillend.
- The clerk will report again serious road deterioration at:
 - Saunders Lane.
 - Jack’s House
 - Barn Cross to Beacon
 - Colehill Bridge.

3.1.1 Road Warden Scheme

Cllr Summers has been sent details on how to complete the Highway Safety Awareness training course. Chapter 8 training will follow.

3.2 Parish Maintenance

3.2.1 Road Signs and Trees

Cllr Andrew Tucker was thanked for erecting the road signs. Cllr Tucker confirmed that he has spoken to residents regarding trees needing attention.

3.2.2 Road Blockages

When recent road repairs have been carried out by Highways, several key roads have been closed resulting in lorry drivers sometimes being left with little alternative but to use narrow lanes not suitable for the size of the vehicles. The clerk will write to Cllr Connor and Highways to request that more thought is given to road closures in the future and the impact they have on local traffic.

3.2.3 Parish Maintenance Budget

The balance in the budget is £3,525. It was agreed that Cllr Andrew Tucker would give an estimate for drainage work to be carried out near Hillend. The clerk believes that some grants may be available under the Highways Maintenance Community Enhancement Fund. The project will be discussed at the next meeting.

4.0 FOOTPATHS AND BRIDLEWAYS

4.1 Pedestrian Gate

The clerk has ordered a pedestrian gate for Footpath 17.

5.0 ENVIRONMENT/COMMUNITY FACILITIES

5.1 Bell Fund

The clerk read out details of the Afternoon Tea Concert being held in the Church on Sunday, 7 June.

6.0 FINANCE AND ADMINISTRATION

The following payments were authorised at the meeting. The clerk updated the figures as follows:

6.1	Receipts	None	£
	Account balances at last statement	P3 balance	-40.52
	As per bank reconciliation end May	Luppitt Parish Council	10,566.68

6.2	Payments by online banking, card or cheque for approval and signing	Luppitt Village Hall	40.00
		Community First (Insurance)	440.24
		A R Tucker	402.00

- 6.3 Review of Standing Orders, Financial Regulations, Internal Controls, IT Policy, Risk Assessment and Management Register**
All these documents have been reviewed, agreed and accepted unanimously. The clerk will send updated copies to all Parish Councillors.
- 6.4 Internal Audit Report**
The internal auditor was satisfied that the financial systems and controls had been properly carried out and that the final bank reconciliation accurately reflected the year-end balance held in Luppitt Parish Council's bank account.

It was agreed to increase the payment to the internal auditor to £75.00.
- 6.5 Approval of Annual Governance Statement**
After due consideration, it was resolved unanimously to accept and approve the Annual Governance Statement for 2025/26. It was signed by Cllr Turner as Chair of the meeting (proposed by Cllr Pulman, seconded by Cllr Susan Tucker).
- 6.6 Approval of Accounting Statements**
After due consideration, it was resolved unanimously to accept and approve the Accounting Statements for 2025/26. It was signed by Cllr Turner as Chair of the meeting (proposed by Cllr Pulman, seconded by Cllr Susan Tucker).
- 6.7 Insurance Renewal**
The clerk had reviewed the insurance cover. It was agreed to accept the insurance quote and renew the cover.
- 6.8 Banking arrangements**
Cllrs Summers and Murray were not at the meeting but the clerk advised that they should have received emailed instructions to follow for online authorisation of payments.
- 6.9 Correspondence**
Copy of correspondence between the resident at Gully Lane Farm and the Neighbourhood Highways Officer was noted.
- 7.0 CHAIRMAN'S DISCRETION**
Cllr Turner and the clerk will be attending the Town and Parish Forum at EDDC's Honiton offices on 11 June.
- 8.0 QUESTIONS FROM THE PUBLIC**
There were no questions and the meeting closed at 9.40 pm.

Dates for next meetings to be held in Luppitt Village Hall at 8 pm:

Tuesday, 7 July 2026
Tuesday, 4 August 2026
Tuesday, 1 September 2026